



Teesta Canal Fall Hydel Project Office

Telephone: 0353-2587231
e-mail : tcfhp@wbasedcl.in

Administrative Building, Township Complex,
Phansidewa, Darjeeling, PIN-734 434

NIeT No.: TCFHP/e-Tender/25-26/14 dt. 08.09.2025

A. NOTICE INVITING e-TENDER

Tenders are invited by the Addl. Chief Engineer and Project Manager, Teesta Canal Fall Hydel Project, WBSEDCL, Admin. Bldg., Phansidewa, Darjeeling-734434 through electronic tendering (e-tendering) from Manufacturer/ Authorised dealer of preferred make Air Conditioners or reputed Agencies dealing in supply & installation of air conditioners.

- 1. Name of the work:** Supply & installation of 27 nos Split Type Air Conditioners (21 nos 1.5 Ton split Air Conditioner & 6 Nos 2.0 Ton split Air Conditioner) as per specification for Teesta Canal Fall Hydel Project under WBSEDCL.
- 2. Estimated Amount-**Estimated amount for proposed work is Rs 10,51,195.32 excluding GST.
- 3. Completion Time:** Supply & installation work of proposed Air Conditioners should be completed within 60 days from the zero date. The zero date will be reckoned the date of receive of L.O.A vide (A) by hand (B) by e-mail or any electronic media and (C) by post, whichever is earlier.
- 4. Price Basis:** The Price shall be quoted on FOR TCFHP site basis including all charges towards freight & transit insurance, packing & forwarding etc. GST will be paid extra as per actual. The quoted prices shall remain FIRM during the currency of the contract.
- 5. Earnest Money Deposit:** ₹ 26300/- (Rupees Twenty six Thousand three hundred only). All participating bidders are exempted from payment of Tender Fee. Earnest Money Deposit (EMD) in e-tendering process will be collected and refunded in online mode via dedicated bank account maintained at corporate level instead of depositing DD/Pay Order to the tender inviting authority. The amount of Earnest Money Deposit (EMD) is to be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>) online. Details regarding the same are narrated in "B. Instructions to the Bidders". As per the procedure defined for online collection in e-tender process, EMD amount deposited by bidders is initially held in a pool account of Government of West Bengal maintained by ICICI. Only the amount corresponding to successful bid will be transferred to WBSEDCL Bank Account after completion of tendering process on awarding Award of Contract (AOC). For technically rejected bids, EMD amount will be automatically returned to bidders after the bid is technically



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rejected in e-tender portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms after completion of supply & installation work.

6. Eligibility Criteria: The intending bidders must have:

- i) Manufacturer/ Authorised dealer of preferred make Air Conditioners or reputed Agencies dealing in supply & installation of air conditioners.
- ii) For Authorized dealer -Valid Dealership certificate
- iii) For Reputed Agencies dealing in supply & installation of air conditioners -At least one executed order for supply /supply & installation of Air conditioners amounting to 50% value of estimated amount within last 7 years.
- iv) Valid GST Registration certificate and GSTR3B or Annual return- GSTR9 for last two years.
- v) PAN Card.
- vi) Audited annual Accounts of the Company for the last 03 (three) years (in case of companies) or IT return duly acknowledged by the Income tax department for the last 03 (three) years (in case of bidders other than company).
- vii) Trade License in respect of the prospective Bidder. Proprietorship Firm (Trade License). Partnership Firm (Partnership Deed, Trade License). Ltd Company (Incorporation certificate, Trade License). Co-operative Society (Society Registration copy, Trade License). [Non-statutory Documents].
- viii) Neither prospective Bidder nor any of the constituent partners had been be barred to participate in any Tender by any Government Department/Semi-Govt. /Govt. Undertakings/ Enterprise etc. during the last 05 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders). [Non-statutory Documents].
- ix) The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 05 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders). [Non-statutory Documents].
- x) No conditional / Incomplete Tender will be accepted under any circumstances.

7. Bid Guarantee/Earnest Money:

Registered Office: "Vidyut Bhavan", Bidhannagar, Block - DJ, Sector - II, Kolkata -700 091
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a. A bidder desirous of taking part in a tender invited by offices of WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <https://www.wbtenders.gov.in> using his login Id and password.

b. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:

i) **NET-BANKING THROUGH PAYMENT GATEWAY.**

ii) **RTGS/NEFT Payment:** On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

c. General Instructions for Online Payment:

i) The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.

ii) Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.) As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.

iii) In case actual EMD amount as per NIT is more than the one shown in e-Tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).

iv) The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated

d. Refund/ Settlement of EMD Amount:

i) For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.

ii) For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of work in totality against request letter from successful bidder.

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- iii) The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- iv) For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, **033_40267512/13** since payment gateway facility used by E-tender portal is maintained by ICICI
- e. The bid guarantee is required to protect WBSEDCL against the risk of bidder's conduct, which would warrant the bid guarantee forfeiture.
- f. The bid guarantee shall be forfeited:
 - i) If during the period of validity specified by the bidder, the bidder withdraws/modifies it's bid as a whole or in part.
 - ii) If the bidder deviates from any clarification/confirmation given by him subsequent to submission of his bid.
 - iii) In case of successful bidder, if the bidder fails to accept LOI/LOA/Order unconditionally and sign contract
- g. No interest shall be payable by WBSEDCL on the above bid guarantee/ Earnest money.

Exemption from deposition of Bid Guarantee/Earnest Money Deposit (EMD) shall not be allowed under any circumstances

8. Process to be Confidential:

- i) After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.
- ii) Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.
- iii) Formation of any cartel, may lead to the cancellation of tender with penal measures as necessary and WBSEDCL reserves to right to take such unilateral decisions without further notice to anyone.



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9. Successful bidder(s) shall have to mandatorily create vendor ID through WBSEDCL Vendor Corner, if not created earlier. This is an essential step for accounting of EMD in SAP ERP system.
10. In the event of e-filling intending contractors/bidders desirous of participating in the e-Tender should download the tender documents from the website <http://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate.
11. Both **Technical Bid and Financial Bid** are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbtenders.gov.in> and should be submitted online on or before as per the 'Date & Time Schedule'.
12. The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL BID of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
13. The offer against tender should remain valid for a minimum period of 120 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.
14. The instant e-NIT will be processed in line with prevailing Revised Purchase Policy of WBSEDCL as available in <http://www.wbasedcl.in> website.
15. Schedule of Dates for e-Tendering:

Sl. No.	Particulars	Date Time
1	Date of uploading of N.I.T. & other Documents (Online) (Publishing Date)	16.09.2025 at 09:00 Hrs.
2	Documents download start date (Online)	
3	Bid submission start date (Online)	
4	Documents download End Date	10.10.2025 up to 16:00 Hrs.
5	Bid Submission closing date (Online)	
6	Technical Bid opening date (Online)	15.10.2025 at 11:00 Hrs.
7	Financial Bid opening Date (Online)	To be intimated after evaluation of Technical Proposal

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16. For seeking any clarification on the bid documents, please write to us at our E-mail: tcfhp@wbasedcl.in or contact us at 8116407625.
17. The Bidder at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense.
18. No mobilization advance and secured advance will be allowed.
19. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If found to have applied severally in a single job, all his offers will be rejected for that job.
20. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
21. Prospective applicants are advised to note carefully the minimum qualification criteria before tendering the bids.
22. Conditional / Incomplete tender will not be accepted under any circumstances.
23. The intending Bidders are required to quote the rate online at www.wbtenders.gov.in
24. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
25. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.
26. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by the Bidder in support of eligibility criteria. If any document submitted by a Bidder is incorrect / manufactured / fabricated or false at any stage, his Tender will be outrightly rejected and legal action will be taken against him.



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27. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.
28. Revised Purchase Policy will be followed wherever applicable in respect of the contract work. Revised Purchase Policy is available at company's website.
29. The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

(A. Kumar)

Addl. Chief Engineer & Project Manager
TCFHP, WBSEDCL